

## PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, September 6, 2016 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Rhea Crane, Rod Bradley, Tony Dargatz, Steve Keszler, David Martinson and Ronald Waterland. Also present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: None.

Motion by Bachand, second by Dargatz and carried with all members present voting yes to approve the agenda.

Motion by Crane, second by Anderson and carried with all members present voting yes to go into executive session for one legal case, one contract and one personnel at 6:01 pm.

Motion by Waterland, second by Keszler and carried with all members present voting yes to return to regular session at 6:30 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

### Announcements:

- Sturgis Fire & Emergency Services were the winner of the 2016 SD EMS for Children's annual EMS Week contest.
- Oktoberfest will be held on September 23 and 24.
- Sturgis United Way will be having their Day of Giving on September 8<sup>th</sup>.

### City Manager Ainslie reported:

- The sales tax update for General Sales Tax and Capital Improvement Tax for July collected in August was up 27% for the month to date, up 7.8% year to date. The Gross Receipts Tax (triple B) was flat for the month to date and up 8% year to date.
- Payroll Changes – within budget:
  1. Recreation – Referee – Ashley Abel, Ryan Harrison, Zachary Weyer - \$20/game.
  2. Rally Dept – Rally Temp Photo Tower Attendant – Patty Davis - \$8.55.
  3. Liquor Store – Rally Temp Stocker/Parking Lot Attendant – Drew Grotsch - \$8.55/\$10 Aug 1-14
  4. Ambulance Dept – EMT-B – Parker Peterson - \$10.00 (\$8.55 during orientation); Paramedic – Hannah Updike - \$17 (\$10 during orientation).
  5. Community Center Dept – Front Desk Attendant – Tanner Smith - \$8.55; Leah Hosch - \$9.00.

Motion by Bachand, second by Martinson and carried with all members present voting yes to approve the following items on the consent calendar with the exception of e:

- a. Consideration to approve the minutes from the August 22, 2016 regular council meeting.
- b. Consideration to approve Resolution 2016-44 – Establishing Sturgis Municipal Medal of Honor.

## **RESOLUTION 2016 - 44 A RESOLUTION ESTABLISHING THE STURGIS MUNICIPAL MEDAL OF HONOR**

WHEREAS, municipal employees, volunteers, citizens, residents, elected leaders, and other persons may outstandingly distinguish himself or herself by the performance of an act of gallantry and intrepidity at imminent personal hazard of life, with knowledge of the risk assumed;

WHEREAS, municipal employees, volunteers, citizens, residents, elected leaders and other persons may outstandingly distinguish himself or herself has performed an act of a rare or exceptional character that reflects an uncommon degree concern for the well-being of others;

WHEREAS, municipal employees, volunteers, citizens, residents, elected leaders, and other persons may outstandingly distinguish himself or herself by the performance of an extreme act of humanitarianism and philanthropy;

WHEREAS, the Sturgis Common Council wishes to formally recognize, comment and honor those persons who perform such acts as listed above in a timely and public forum;

NOW THEREFORE, the Sturgis Common Council does establish the Sturgis Municipal Medal of Honor.

Dated this 6<sup>th</sup> day of September, 2016.

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- c. Consideration to approve setting a public hearing on September 19, 2016 for a Use of City Property, Street Closure and Open Container for 3<sup>rd</sup> Annual Oktoberfest on Sept 23-24, 2016.
- d. Consideration to approve setting a public hearing on September 19, 2016 for a Special Events License for the Downtown Sturgis Foundation for Oktoberfest.
- e. ~~Consideration to approve Amendment #1 to Agreement with SD DOT for traffic signals on state highway system.~~

Motion by Bachand, second by Anderson and carried with all members present voting yes to authorize the City Manager to sign the Funding agreement (our portion \$14,678.76) for the temporary traffic signal at Highway 14A and Short Track Road and Amendment #1 to Agreement 714589 with SD DOT for traffic signals on state highway system for this temporary new traffic signal.

Motion by Anderson, second by Martinson and carried with all members present voting yes to approve the following claims:

**WAGES** – Ambulance \$34,829.86; Attorney \$3711.88; Auditorium \$203.91; Buildings \$1103.91; Cemetery \$2642.74; City Manager \$5060.95; Community Center \$25,342.64; Finance Office \$9711.34; Fire Department \$7161.46; Human Resource \$2883.34; Library \$8242.16; Liquor \$20,725.32; Mayor and Council \$3554.50; Parks \$15,395.30; Planning & Permitting \$10,679.21; Police \$213,585.44; Rally \$19,746.19; Recreation \$3369.10; Sanitary Service \$15,231.51; Streets \$16,691.77; Wastewater \$8633.27; Water \$12,700.46; Federal Withholding \$45,669.75; FICA \$32,984.30.

**COMBINED CASH FIND** – Auto Max of Sturgis, \$77.23, refund.

**GENERAL** – A&B Business, \$301.61, sup; Adams-ISC, \$49.64, rep; Amazon, \$212.47, sup; Amcon Distributing, \$212.17, resale; American Legal Services, \$36.20, prof fee; Animal Health International, \$68.61, sup; Avaya, \$25.55, util; Baker & Taylor, \$555.99, sup; Barrows Electric Services, \$56.37, rep; Bierschbach Equipment, \$790.00, sup; Big Top toys, \$217.35, sup; Black Hills Door Systems, \$346.81, rep; Black Hills Energy, \$15,296.43, util; Black Hills Library

Consortium, \$4,828.51, rep; Black Hills Rally & Gold, \$3,511.84, sup; Border States Electric, \$293.52, sup; Roger Burnham, \$2,800.00, prof fee; Butte Electric, \$523.02, util; Caselle, \$1,479.00, prof fee; CBH, \$753.59, sup; Century Business Products, \$285.59, sup; Chain Saw Center, \$111.40, rep; Chamber of Commerce, \$785.00, other; Jerry Cole, \$16.39, sup; Heather Conner, \$100.00, other; Crescent Electric Supply, \$225.88, sup; Culligan of the Black Hills, \$6.50, sup; Culligan of the Northern Hills, \$26.00, sup; Dakota Business Center, \$269.05, rep; Dakota Extinguisher & Safety, \$24.00, rep; Dakota Hardware, \$907.04, sup; Dana's Plumbing, \$95.00, sup; Deere Credit, \$25,654.65, cap imp; Double Star Computing, \$4,950.86, prof fee; EB Communications, \$70.00, sup; Epic outdoor Advertising, \$1,100.00, rent; G&G Enterprises, \$645.00, resale; Goldmine International, \$5,101.25, promo; Grace Lutheran Church, \$3,216.00, sup; Harvey's Lock Shop, \$10.50, sup; Hauff Mid-American Sports, \$78.20, sup; Heiman Fire Equipment, \$75.00, sup; Mark Hendrix, \$380.16, refund; Hersrud Co, \$119.60, rep; Hotel by Gold Dust, \$3,000.00, sup; J&L Services, \$375.00, rep; Jake's collision Repair, \$150.00, sup; Jim's Auto Salvage, \$25.00, rep; KT Connections, \$952.28, prof fee; Kone, \$146.07, rep; Leads on Line, \$1,488.00, sup; Legends Sales & Marketing, \$4,500.00, prof fee; Kathryn Lemmel, \$438.00, other; Sandra Lemmel, \$384.00, other; Lift Pro Equipment, \$375.32, rep; Lynn's Dakotamart, \$38.07, sup; Tamera McKay, \$500.00, ins; Meade County Times Tribune, \$373.15, pub; Menard's, \$214.90, sup; Motionsoft, \$450.00, prof fee; National Arbor Day Foundation, \$25.00, other; Network Services Co, \$290.90, sup; Park Avenue Car Wash, \$38.40, sup; Julie Peterson, \$500.00, ins; Petty Cash, \$12.57, other; Postmaster, \$2,500.00, sup; Powerplan, \$656.30, rep; Print Mark-et, \$1,159.48, pub; Quick Signs, \$240.00, sup; Quill Corp, \$55.98, sup; Randy McAllister, \$1,300.00, prof fee; Rapid City Journal, \$207.25, pub; Rapid Fire Protection, \$204.08, rep; Rasmussen Mechanical Services, \$112.65, rep; Robert Sharp & Associates, \$8,047.50, pub; Rodenburg Law Firm, \$700.00, prof fee; S&C Cleaners, \$3,100.00, rep; Schwans, \$188.97, resale; Scott Peterson Motors, \$1,102.99, rep; SD Federal Property Agency, \$525.00, equip; SD Municipal League, \$765.00, travel; SD Parks & Recreation Assn, \$20.00, travel; Servall, \$1,944.87, other; Sheehan Mack Sales & Equipment, \$100.66, rep; Sherwin-Williams, \$1,506.35, sup; Signs Now, \$147.60, sup; Simplegrinnell, \$649.65, rep; St Francis Alter Society, \$15,590.00, other; Sturgis Laundry & Dry cleaning, \$98.00, sup; Sturgis Motorcycle Museum, \$375.00, sup; Sturgis Sawmill, \$242.36, sup; Sturgis Volunteer Fire Dept, \$410.49, sup; Summit Signs & Supply, \$12.50, TASC, \$1,646.82, ins; Time Equipment Rental & Sales, \$613.80, other; Timeless Wedding & Event Rental, \$1,731.86, rent; Tom's T's, \$590.80, resale; Tow Tec Towing, \$363.72, other; Trugreen, \$47.50, rep; Dan Udager, \$75.00, refund; Universal Athletic, \$5,719.45, sup; US Food Service, \$4,028.23, other; VAST, \$453.01, util; Verizon, \$144.17, util; Kenton Vore, \$1,400.00, prof fee; Warne Chemical, \$69.90, other; West River Electric Assn, \$595.41, util; Western Communications, \$76.00, sup; Western Dakota Antique Club, \$600.00, refund; Wolff's Plumbing & Heating, \$738.87, rep.

**SPECAIL SALES TAX** – Chamber of Commerce, \$10,966.67; Sturgis Economic Development, \$9,833.33.

**CAPITAL IMPROVEMENT** – Advanced Engineering & Environmental, \$27,600.00; Bear Butte Valley Water, \$14,160.00, Brosz Engineering, \$1,272.15.

**TIF #11 SPM** – Brosz Engineering, \$9,160.00.

**LIQUOR** – Amcon Distributing, \$1,148.03, resale; Belle Joli Winery, \$189.00, resale; Black Hills Energy, \$2,584.14, util; Black Hills Rally & Gold, \$19.50, resale; Cask & Cork, \$135.00, resale; Century Business Products, \$3.55, sup; CKM Kreations, \$230.00, resale; Dakota Hardware, \$13.88, sup; DOT Tool, \$10,100.00, resale; Double Star Computing, \$256.88, prof fee; Eagle Sales of the BH, \$2,629.18, resale; Fat Boys, \$326.50, resale; Fisher Beverage, \$14,052.28, resale; Johnson Western Wholesale, \$13,414.47, resale; KT Connections, \$67.93, prof fee; LPA Retail Systems, \$1,350.00, prof fee; M&B Enterprises, \$161.65, resale; Midco Business, \$235.00, util; North Country Business Product, \$609.54, prof fee; Print Mark-et, \$68.21, pub; Republic Beverage Co, \$24,110.49, resale; Southern Wine & Spirits of SD, \$542.44, resale; TASC, \$67.38, ins.

**WATER** – A&J Surplus, \$152.40, rep; Black Hills Energy, \$1,379.32, util; Butte Electric, \$2,080.09, util; Campbell Supply, \$936.82, sup; CBH, \$460.52, sup; Century Business Products, \$64.03, sup; Dakota Hardware, \$102.82, sup; Dakota Pump, \$3,800.01, sup; double Star Computing, \$116.88, prof fee; Flowers by rose, \$45.00, sup; G&H Distributing, \$137.92, sup; Hawkins, \$1,221.70, sup; HD Supply Waterworks, \$10,483.99, sup; Coe Meyer, \$2,500.00, refund; Midcontinent Testing Lab, \$161.00, prof fee; Northwest Pipe Fittings, \$297.06, sup; O'Reilly Auto Parts, \$21.06, rep; Petty Cash, \$22.27, other; Print Mark-et, \$68.21, pub; Rushmore Office Supply, \$88.89, sup; Sacrison Paving, \$600.00, sup; Scott Peterson motors, \$875.75, rep; SD One Call, \$98.56, prof fee; Servall Towel & Linen, \$11.86, sup; Shopko Stores, \$35.97, sup; Sturgis NAPA, \$28.55, rep; TASC, \$136.59, ins; USA Blue Book, \$162.94, sup; Verizon, \$40.01, util.

**WASTEWATER** – Advanced Engineering & Environmental, \$1,432.60, cap imp; Black Hills Energy, \$2,915.50, util; Double Star Computing, \$116.88, pro fee; G&H Distributing, \$45.97, sup; KT Connections, \$67.93, prof fee; Midcontinent Testing Lab, \$815.40, prof fee; Petty Cash, \$60.00, other; Print Mark-et, \$68.21, pub; TASC, \$69.21, ins; Verizon Wireless, \$46.92, utl.

**SANITATION** – Black Hills Energy, \$274.73, util; Black Hills Pioneer, \$25.87, pub; Butler Machinery, \$41.90, rep; Century Link, \$54.74, util; Diesel Machinery, \$867.10, rep; Double Star Computing, \$116.88, prof fee; KT Connections, \$67.93, prof fee; Kieffer Sanitation, \$1,386.50, other; Meade County Times Tribune, \$52.00, pub; Print Mark-et, \$68.21, pub; Rapid City Journal, \$312.67, pub; Rockingtree Floral, \$34.00, sup; Sanitation Products, \$628.60, rep; TASC, \$188.25, ins.

**AMBULANCE** – Barrows Electric Service, \$61.22, rep; Black Hills Energy, \$74.31, util; CBH, \$1,658.21, sup; Century Business Products, \$537.66, sup; Crowder College, \$23,191.00, travel; Dakota Hardware, \$90.58, rep; Dataform, \$485.20, sup; Double Star Computing, \$4,623.83, sup; Emergency Medical Products, \$4,870.32, sup; Hersrud Co, \$2,181.75, rep; Image Trend, \$348.00, sup; KT Connections, \$67.93, prof fee; Physio-control, \$12,007.00, sup; Print Mark-et, \$68.21, pub; Purchase Power, \$208.99, sup; Shopko Pharmacy, \$34.09, sup; St Francis Alter Society, \$2,500.00, sup; Sturgis Regional Hospital, \$1,341.00, prof fee; TASC, \$223.83, ins; Trugreen, \$47.50, rep; Verizon Wireless, \$545.39, util.

Motion by Waterland, second by Crane and carried with all members present voting yes to approve a transfer of an on/off sale malt beverage license from Willie Nillie, Inc, (Willie Whelchel) at 2721 Lazelle Street to Willy's Wild West Inc. (Lonnie Strong) at 2715 Lazelle Street.

Motion by Bachand, second by Keszler and carried with all members present voting yes to approve a transfer of an on-sale liquor license from Caddy's Grill (Guy Edwards) at 2431 Junction to Lon Bar LLC. (Willie Whelchel and Lonnie Strong) at 2721 Lazelle Street.

Motion by Waterland, second by Dargatz and carried with all members present voting yes to approve a Special Events license for the Loud American Roadhouse at the Sturgis Community Center for the Ag Banquet on September 17, 2016.

Margaret Mutchler and Steve Satterlee were present to talk with the Council on land that Ms. Mutchler owns at 944 Lazelle Street. She would like to sell this land but with the stipulations that have been put on it by ordinances and because of the narrowness of the lot they were wondering about variances for this lot. They would need to apply for a building permit and if the permit is denied they can come to Planning and Zoning for their recommendation and then it would come to the City Council.

Motion by Waterland, second by Anderson and carried with all members present voting yes to approve second reading of Appropriation Ordinance 2016-07 – 2017 Budget. (The complete ordinance is on file at the Finance Office at City Hall)

Motion by Martinson, second by Crane and carried with all members present voting yes to approve Resolution 2016-45 – Municipal Utility Rates.

**RESOLUTION 2016-45**  
**RESOLUTION REGARDING THE MUNICIPAL UTILITY RATES**  
**FOR THE CITY OF STURGIS**

WHEREAS, the City of Sturgis has adopted through Ordinance 11.04.04 and 11.05.31, which authorize the City of Sturgis to annually review the municipal garbage, sewer and water utility rates; and

WHEREAS, the City of Sturgis continues to face ongoing inflationary price increases for electricity, natural gas, fuel, and tipping rates, as well as increase in health insurance and other operating costs; and

WHEREAS, the City of Sturgis has made a concerted effort to reduce ongoing operational costs in both its municipal utility funds as well as in all other areas of the City budget; and

WHEREAS, despite these reductions in costs, ongoing fixed costs continue to rise at a rate that exceeds most inflationary indexes.

WHEREAS, the following chart will show the 2017 fees for Garbage collections:

**GARBAGE – 3% increase over 2016**

	1 UNIT	2 UNITS	3 UNITS	4 UNITS	5 UNITS	6 UNITS	7 UNITS	8 UNITS
	90 GAL	2 – 90 GAL	3 – 90 GAL	1 – 300 GAL	2 – 300 GAL	3 – 300 GAL	4 – 300 GAL	5 – 300 GAL
TIMES PER WEEK								
1	11.71	23.42	35.13	35.13	70.26	105.39	140.52	175.65
2	23.42	46.84	70.26	70.26	140.52	210.78	281.04	351.30
3	35.13	70.26	105.39	105.39	210.78	316.17	421.56	526.95
4	46.84	93.68	140.52	140.52	281.04	421.56	562.08	702.60
5	58.55	117.10	175.65	175.65	351.30	526.95	702.60	737.73
6	70.26	140.52	210.78	210.78	421.56	632.34	737.73	737.73
7	81.97	163.94	245.91	245.91	491.82	737.73	737.73	737.73

WHEREAS, the following chart shows the 2017 fees for Recycling:

**RESIDENTIAL RECYCLING 3% increase over 2016 - \$1.14**

**COMMERCIAL RECYCLING (chart below) – 3% increase over 2016**

UNIT AMT	1	2	3	4	5	6	7	8
90 GAL	3.41	6.82	10.23					
300 GAL				13.64	17.05	20.46	23.87	27.28

WHEREAS, the following chart shows the 2017 fees for Water and Sewer:

**WATER USAGE: Residential - \$2.52/1,000 gal; Commercial - \$2.83/1,000 gal.**

**RESIDENTIAL SEWER 3 % increase over 2016 - \$26.66**

**COMMERCIAL SEWER (chart below) 3% increase over 2016 -\$31.60 allows 9,000 gal,  
.58/1000 gal over 9,000 gal.**

Line Size	# Units	Wtr Base 2016	Wtr Base 2017	Surcharge	Sewer 2016	Sewer 2017
5/8" – 1"	1	11.34	11.68	9.18	30.68	31.60
1 ¼"	2	22.68	23.36	18.36	61.36	63.20
1 ½"	3	34.02	35.04	27.54	92.04	94.80
2"	4	45.36	46.72	36.72	122.72	126.40
3"	6	68.04	70.08	55.08	184.08	189.60
4"	8	90.72	93.44	73.44	245.44	252.80

WHEREAS, the following chart shows the 2017 Availability for Sewer and Water (no change):

Availability Fees – units	1	2	3	4	6	8
Meter Size	<=1"	1 ¼"	1 ½"	2"	3"	4"
Water Avail	\$17	\$34	\$51	\$68	\$102	\$136
Sewer Avail	\$18	\$36	\$54	\$72	\$108	\$144

NOW, THEREFORE, the Common Council of the City of Sturgis does hereby adopt the foregoing charges starting January 1, 2017.

Adopted this 6<sup>th</sup> day of September, 2016.

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Effective: 10/06/2016

Any other business:

Gary Hembree was present to talk with the Council about more visible signage for Main Street year around. Also he would like to see more events during the summer months.

Motion by Crane, second by Keszler and carried with all members present voting yes to go into executive session for personnel and contracts at 7:24 pm.

Motion by Dargatz, second by Keszler and carried with all members present voting yes to return to regular session at 7:46 pm.

Motion by Waterland, seconded by Anderson and carried with all members present voting yes to adjourn the meeting at 7:47 pm.

ATTEST: \_\_\_\_\_  
Fay Bueno, Finance Officer

APPROVED \_\_\_\_\_  
Mark Carstensen, Mayor

Published once at the total approximate cost of \$